# The Annual Quality Assurance Report (AQAR) of the IQAC

Part – A

**1. Details of the Institution**

Mar Theophilus Training College

1.1 Name of the Institution

Mar Ivanios Vidya Nagar

1.2 Address Line 1

Nalanchira (PO)

Address Line 2

Thiruvananthapuram

City/Town

Kerala

State

695015

Pin Code

mttctvpm15@yahoo.com

Institution e-mail address

(0)0471-2530074, (P)0471-2533518

Contact Nos.

Dr. K.Y. Benedict.

Name of the Head of the Institution:

0471-2533518

Tel. No. with STD Code:

09387829922

Mobile:

Dr. Joju John

Name of the IQAC Co-ordinator:

Mobile:

09447259599

[mttciqac@gmail.com](mailto:mttciqac@gmail.com)

IQAC e-mail address:

KLCOTE1220/2013

1.3 **NAAC Track ID** *(For ex. MHCOGN 18879)*

1.4 **NAAC Executive Committee No. & Date:**

21.02.2014

www.mttc.ac.in

1.5 Website address:

www.mttc.ac.in/AQAR2014-15.doc

Web-link of the AQAR:

1.6 Accreditation Details

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| Sl. No. | Cycle | Grade | CGPA | Year of Accreditation | Validity Period |
| 1 | 1st Cycle | A | 85 | 2005 |  |
| 2 | 2nd Cycle | A | 3.25 | 2014 | Up to 2019 January 20 |
| 3 | 3rd Cycle |  |  |  |  |
| 4 | 4th Cycle |  |  |  |  |

1.7 Date of Establishment of IQAC : DD/MM/YYYY

March 1, 2005

2014-15(Academic year is December to November)

**1.8 AQAR for the year *(for example 2010-11)***

1.9 Details of the previous year’s AQAR submitted to NAACafterthe latest Assessment and Accreditation by NAAC (*(for example AQAR 2010-11submitted to NAAC on 12-10-2011)*

1. AQAR \_\_\_ *AQAR 2013-14submitted to NAAC on 12-3-2015* (DD/MM/YYYY)4

1.10 Institutional Status

University State Central Deemed Private

**✓**

Affiliated College Yes No

Constituent College Yes No

Autonomous college of UGC Yes No

**✓**

Regulatory Agency approved Institution Yes No

(eg. AICTE, BCI, MCI, PCI, NCI)

**✓**

Type of Institution Co-education Men Women

**✓**

Urban Rural Tribal

**✓**

**✓**

**✓**

Financial Status Grant-in-aid UGC 2(f) UGC 12B

Grant-in-aid + Self Financing Totally Self-financing

1.11 Type of Faculty/Programme

Arts Science Commerce Law PEI (Phys Edu)

TEI (Edu) Engineering Health Science Management

**✓**



Others (Specify)

1.12 Name of the Affiliating University *(for the Colleges)*

University of Kerala, Thiruvananthapuram

1.13 Special status conferred by Central/ State Government-- UGC/CSIR/DST/DBT/ICMR etc

Autonomy by State/Central Govt. / University

University with Potential for Excellence UGC-CPE

DST Star Scheme UGC-CE

**✓**

UGC-Special Assistance Programme DST-FIST

UGC-Innovative PG programmes Any other (*Specify*)

UGC-COP Programmes

**2. IQAC Composition and Activities**

4

2.1 No. of Teachers

2

2.2 No. of Administrative/Technical staff

3

2.3 No. of students

2.4 No. of Management representatives

2

1

2.5 No. of Alumni

2. 6 No. of any other stakeholder and

1

community representatives

1

2.7 No. of Employers/ Industrialists

2

2.8 No. of other External Experts

2.9 Total No. of members

15

2.10 No. of IQAC meetings held in the academic year 24

10

3

2.11 No. of meetings with various stakeholders: No. Faculty

3

3

5

Non-Teaching Staff Students Alumni Others

2.12 Has IQAC received any funding from UGC during the year? Yes No

**✓**

3 Lakhs (12th Five Year Plan)

If yes, mention the amount

2.13Seminars and Conferences (only quality related)

(i) No. of Seminars/Conferences/ Workshops/Symposia organized by the IQAC

15

25

5

3

2

Total Nos. International National State Institution Level

E-Content Development, Women Empowerment and Research, environment , Best Practices Exchange, Social Mobility, Space and Technology etc.

(ii) Themes

2.14 Significant Activities and contributions made by IQAC

29 short learning objects developed, Qualitative Discussions with Elon University, USA, National Seminar on Women Empowerment and Publication of a Book on Women empowerment, Interaction with Team of Students from Italy

2.15 Plan of Action by IQAC/Outcome

The plan of action chalked out by the IQAC in the beginning of the year towards quality

enhancement and the outcome achieved by the end of the year \*

|  |  |
| --- | --- |
| Plan of Action | Achievements |
| 1.Quality awareness talks-  2.E -content development workshop  3.National Seminar on Women Empowerment  4. Best Practices Discussion with ELON University USA  5. Workshop on Transaction Analysis | Conducted 29 quality awareness talks Conducted 5 day Conducted workshop in collaboration with Bharai Dasan University from 16-4-2015 to 20-4-2015  Conducted the programme on  Conducted the programme on 9-1-2015 |

*\* Annexure.* 1 *- Academic Calendar of the year*

2.15 Whether the AQAR was placed in statutory body Yes No

**✓**

**✓**

Management Syndicate Any other body

Provide the details of the action taken

Management approved

Staff council also approved.

Part – B

**Criterion – I**

**1. Curricular Aspects**

1.1 Details about Academic Programmes

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| Level of the Programme | Number of existing Programmes | Number of programmes added during the year | Number of self-financing programmes | Number of value added / Career Oriented programmes |
| PhD | **✓** | **✓** |  |  |
| PG | **✓** |  |  |  |
| UG | **✓** |  |  |  |
| PG Diploma |  |  |  |  |
| Advanced Diploma |  |  |  |  |
| Diploma |  |  |  |  |
| Certificate |  |  |  |  |
| Others |  |  |  |  |
| **Total** |  |  |  |  |

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| Interdisciplinary |  |  |  |  |
| Innovative |  |  |  |  |

1.2 (i) Flexibility of the Curriculum: CBCS/Core/Elective option / Open options

B.Ed. –Credit based semester system with grading is in vogue.

M.Ed – Non- credit based semester system with grading.

(ii) Pattern of programmes:

|  |  |
| --- | --- |
| Pattern | Number of programmes |
| **Semester** | 2 |  |  |  |
| Trimester |  |
| Annual |  |

1.3 Feedback from stakeholders\* Alumni Parents Employers Students

**✓**

**✓**

**✓**

**✓**

***(On all aspects)***

**✓**

**✓**

**✓**

Mode of feedback : Online Manual Co-operating schools (for PEI)

* ***Annexure 2 analysis of the feedback***

1.4 Whether there is any revision/update of regulation or syllabi, if yes, mention their salient aspects.

Yes. The syllabus is revised as the course is upgraded to a 2 year course. There are four semesters and the 4th semester is internship.

the

1.5 Any new Department/Centre introduced during the year. If yes, give details.

Ph. D.

**Criterion – II**

**2. Teaching, Learning and Evaluation**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| Total | Asst. Professors | Associate Professors | Professors | Others |
| 11 | 8 | 3 | 0 |  |

2.1 Total No. of permanent faculty-B.Ed.

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| Total | Asst. Professors | Associate Professors | Professors | Others |
| 5 | 3 | 1 | 1 |  |

M.Ed.

2.2 No. of permanent faculty with Ph.D.

8

|  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| Asst. Professors | | Associate Professors | | Professors | | Others | | Total | |
| R | V | R | V | R | V | R | V | R | V |
| 1 | 2 | 0 | 0 | 0 | 0 |  |  |  |  |

2.3 No. of Faculty Positions Recruited (R) and Vacant (V) during the year

1

2.4 No. of Guest and Visiting faculty and Temporary faculty

2.5 Faculty participation in conferences and symposia:

|  |  |  |  |
| --- | --- | --- | --- |
| No. of Faculty | International level | National level | State level |
| Attended Seminars/ Workshops |  |  |  |
| Presented papers |  |  |  |
| Resource Persons |  |  |  |

2.6 Innovative processes adopted by the institution in Teaching and Learning:

1. Guardian Angel system of mentoring. 2. Internet in all classes. 3. Video recorded Microteaching sessions 4. Use ICT in curricular transaction 5.

2

182

2.7 Total No. of actual teaching days

During this academic year

Multiple choice examinations

2.8 Examination/ Evaluation Reforms initiated by

the Institution (for example: Open Book Examination, Bar Coding,

Double Valuation, Photocopy, Online Multiple Choice Questions)

2.9 No. of faculty members involved in curriculum

restructuring/revision/syllabus development

as member of Board of Study/Faculty/Curriculum Development workshop

Curriculum Structuring- 6 of the faculty members are involved.

Board of studies- 2 of the faculty members are involved.

Curriculum Development Workshop - 4 of the faculty members are involved.

Above 90%

2.10 Average percentage of attendance of students

2.11 Course/Programme wise

Distribution of pass percentage:

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| Title of the Programme | Total no. of students appeared | Division | | | | |
| Distinction % | I % | II % | III % | Pass % |
| B.Ed. | 148 | 48 | 97 |  |  | 97.97 |
| M.Ed. | 24 | 17 | 5 |  |  | 91.66 |
|  |  |  |  |  |  |  |

2.12 How does IQAC Contribute/Monitor/Evaluate the Teaching & Learning processes:

Periodical Meetings are conducted by IQAC to identify the gaps. Action strategies are identified and implemented. Through student feedbacks evaluation is done.

2.13 Initiatives undertaken towards faculty development

|  |  |
| --- | --- |
| *Faculty / Staff Development Programmes* | *Number of faculty benefitted* |
| Refresher courses | 4 |
| UGC – Faculty Improvement Programme | 1 |
| HRD programmes |  |
| Orientation programmes | 2 |
| Faculty exchange programme |  |
| Staff training conducted by the university | 1 |
| Staff training conducted by other institutions | 1 |
| Summer / Winter schools, Workshops, etc. | 1 |
| Others |  |

2.14 Details of Administrative and Technical staff

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| Category | Number of Permanent  Employees | Number of Vacant  Positions | Number of permanent positions filled during the Year | Number of positions filled temporarily |
| Administrative Staff |  | 1 | 1 |  |
| Technical Staff |  | 1 | 1 |  |

**Criterion – III**

**3. Research, Consultancy and Extension**

3.1 Initiatives of the IQAC in Sensitizing/Promoting Research Climate in the institution

IQAC promotes research guideship by faculty members. Four of the faculty members are guiding research works. 22 Students are being guided and one is a foreign student. Teachers are conducting action researches in the class. The academic work is also done with a research bend of mind. In this academic year 1130 research based practicum works have been completed by our students.

3.2Details regarding major projects

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
|  | Completed | Ongoing | Sanctioned | Submitted |
| Number |  | 1 |  |  |
| Outlay in Rs. Lakhs |  | 637200 |  |  |

3.3 Details regarding minor projects

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
|  | Completed | Ongoing | Sanctioned | Submitted |
| Number | 1 | 1 |  |  |
| Outlay in Rs. Lakhs | 80000 | 100000 |  |  |

3.4 Details on research publications

|  |  |  |  |
| --- | --- | --- | --- |
|  | International | National | Others |
| Peer Review Journals |  | 1 |  |
| Non-Peer Review Journals |  | 4 |  |
| e-Journals |  |  |  |
| Conference proceedings |  |  |  |

3.5 Details on Impact factor of publications:

**✓**

Range Average h-index Nos. in SCOPUS

3.6 Research funds sanctioned and received from various funding agencies, industry and other organisations

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| Nature of the Project | Duration  Year | Name of the  funding Agency | Total grant  sanctioned | Received |
| Major projects |  | UGC | 637200 | 582800 |
| Minor Projects |  | UGC | 80000 | 80000 |
| Interdisciplinary Projects |  | Kerala state higher education council | 100000 | 50000 |
| Industry sponsored |  |  |  |  |
| Projects sponsored by the University/ College |  |  |  |  |
| Students research projects  *(other than compulsory by the University)* |  |  |  |  |
| Any other(Specify) |  |  |  |  |
| Total |  |  |  |  |

3.7 No. of books published i) With ISBN No. Chapters in Edited Books

3

3

ii) Without ISBN No.

3.8 No. of University Departments receiving funds from

UGC-SAP CAS DST-FIST

DPE DBT Scheme/funds

3.9 For colleges Autonomy CPE DBT Star Scheme

INSPIRE CE Any Other (specify)

Nil

3.10 Revenue generated through consultancy

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| Level | International | National | State | University | College |
| Number |  | 1 | 1 | 4 | 5 |
| Sponsoring agencies |  | UGC | Higher education council, Kerala | Kerala University | College |

3.11 No. of conferences

organized by the Institution

7

3.12 No. of faculty served as experts, chairpersons or resource persons

1

1

3.13 No. of collaborations International National Any other

3

3.14 No. of linkages created during this year

3.15 Total budget for research for current year in lakhs:

From funding agency From Management of University/College

Total

|  |  |  |
| --- | --- | --- |
| Type of Patent |  | Number |
| National | Applied | Nil |
| Granted |  |
| International | Applied | Nil |
| Granted |  |
| Commercialised | Applied | Nil |
| Granted |  |

3.16 No. of patents received this year

3.17 No. of research awards/ recognitions received by faculty and research fellows

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| Total | International | National | State | University | Dist | College |
|  | 3 | 2  Neena tr |  | 5 |  |  |

Of the institute in the year

3.18 No. of faculty from the Institution

4

who are Ph. D. Guides

and students registered under them

22

3.19 No. of Ph.D. awarded by faculty from the Institution

Nil

3.20 No. of Research scholars receiving the Fellowships (Newly enrolled + existing ones)

6

JRF SRF Project Fellows Any other

3.21 No. of students Participated in NSS events:

University level State level

National level International level

3.22 No. of students participated in NCC events:

University level State level

National level International level

3.23 No. of Awards won in NSS:

University level State level

National level International level

3.24 No. of Awards won in NCC:

University level State level

National level International level

3.25 No. of Extension activities organized

4

5

University forum College forum

NCC NSS Any other

3.26 Major Activities during the year in the sphere of extension activities and Institutional Social Responsibility

* Food for love- offering food to the poor people in the city
* Visits to the disadvantaged students
* Cultural show for the students with special needs
* Voluntary service in the practising schools for examination prepareation
* TV programme on examination anxiety by 2 faculty members(Doordarsan)
* Scholarship to poor and needy students at the college and in the practising schools

**Criterion – IV**

**4. Infrastructure and Learning Resources**

4.1 Details of increase in infrastructure facilities:

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| Facilities | Existing | Newly created | Source of Fund | Total |
| Campus area |  |  |  |  |
| Class rooms | 7 | 1 | management | 8 |
| Laboratories | 3 |  |  | 3 |
| Seminar Halls | 2 |  |  | 2 |
| No. of important equipments purchased (≥ 1-0 lakh) during the current year. |  | 1 water purifier |  |  |
| Value of the equipment purchased during the year (Rs. in Lakhs) |  | 80000 |  |  |
| Others |  |  |  |  |

4.2 Computerization of administration and library

The campus and the library are already computerised.

4.3 Library services:

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
|  | Existing | | Newly added | | Total | |
| No. | Value | No. | Value | No. | Value |
| Text Books | 14894 | 1570000 | 60 | 10400 | 12394 | 1580400 |
| Reference Books | 5015 | 355000 | 3 | 3064 |  | 358064 |
| e-Books |  |  | **23** | 0 | 23 |  |
| Journals | 32 | 124000 | 5 |  | 7800 | 131800 |
| e-Journals |  |  | 5 | 0 | 5 |  |
| Digital Database |  |  |  |  |  |  |
| CD & Video | 606 | 24560 | 10 | 1620 | 220 | 26140 |
| Others (specify) |  |  |  |  |  |  |

4.4 Technology up gradation (overall)

|  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- |
|  | Total Computers | Computer Labs | Internet | Browsing Centres | Computer Centres | Office | Depart-ments | Others |
| Existing | 32 | 1 | 5 | 2 |  | 1 | 6 |  |
| Added |  |  | 10 | 7 |  |  |  |  |
| Total | 32 | 1 | 15 | 9 |  | 1 | 6 |  |

4.5 Computer, Internet access, training to teachers and students and any other programme for technology

upgradation (Networking, e-Governance etc.)

5 day E- content training for 30 teachers, ICT training and basics of internet to 85 students

4.6 Amount spent on maintenance in lakhs :

1

i) ICT

3.8 for research room and 1.6 lakhs for Auditorium

ii) Campus Infrastructure and facilities

.7

iii) Equipments

iv) Others

6.2

**Total :**

**Criterion – V**

**5. Student Support and Progression**

5.1 Contribution of IQAC in enhancing awareness about Student Support Services

IQAC meets students periodically to interact with them to collect feedback of the students and identify requirements. The basic services offered are clearly stated in the college calendar which is supplied to the students at the commencement of the course. When the students present their grievances the current support systems to address the grievances are explained to them.

5.2 Efforts made by the institution for tracking the progression

Feedback of the students, Feedback of the parents, Observation and interaction with the students by teaching and non-teaching faculty.

|  |  |  |  |
| --- | --- | --- | --- |
| UG | PG | Ph. D. | Others |
| \*148 | 24 | 21 |  |

5.3 (a) Total Number of students

(b) No. of students outside the state

2

1

(c) No. of international students

|  |  |
| --- | --- |
| No | % |
| 18 | 9 |

|  |  |
| --- | --- |
| No | % |
| 175 | 91 |

Men Women

|  |  |  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| Last Year | | | | | | This Year | | | | | |
| General | SC | ST | OBC | Physically Challenged | Total | General | SC | ST | OBC | Physically Challenged | Total |
| 55 | 22 | 04 | 65 | 01 | 147 | 1 | 1 | 04 | 27 |  | 46 |
| Last Year | | | | | | This Year | | | | | |
| General | SC | ST | OBC | Physically Challenged | Total | General | SC | ST | OBC | Physically Challenged | Total |
|  | 10 | 1 | 14 |  | 25 |  | 1 |  | 8 |  | 9 |

B.Ed. Demand ratio - Centralised application system is prevalent now. Before the commencement of this system for 150 seats around 1500 applications were received ie, 10:1 Dropout %- 1.5%

5.4 Details of student support mechanism for coaching for competitive examinations (If any)

UGC-NET, SET, TET Coaching for students is done at the optional level. Sufficient books for UGC-NET made available in the library.

63

No. of students beneficiaries

5.5 No. of students qualified in these examinations last year

12

6

NET SET/SLET GATE CAT

IAS/IPS etc State PSC UPSC Others

1

4

5.6 Details of student counselling and career guidance

There is guidance and counselling cell available in the college. Students are given awareness about career possibilities. At the end of the academic year placement facility is offered to the students in the nearby schools, colleges and entrance coaching centres.

19

No. of students benefitted

5.7 Details of campus placement

|  |  |  |  |
| --- | --- | --- | --- |
| ***On campus*** | | | ***Off Campus*** |
| Number of Organizations Visited | Number of Students Participated | Number of Students Placed | Number of Students Placed |
| 3 | 57 | 13 | Nil |

5.8 Details of gender sensitization programmes

This academic year a national seminar on women empowerment was organized and an ISBN numbered book was published on women empowerment. In addition to this a family life seminar was organised. Sreejith IPS was invited to the campus twice on 23.07.2015 and 4-11-2015 to give gender sensitisation.

5.9 Students Activities

5.9.1 No. of students participated in Sports, Games and other events

1

1

State/ University level National level International level

No. of students participated in cultural events

16

State/ University level National level International level

**Dr. T.P. Jose, faculty member was an officer of 35 th National Games and he won an international gold medal and 2 national medals in Lawn Ball.**

5.9.2 No. of medals /awards won by students in Sports, Games and other events

1

Sports: State/ University level National level International level

1

Cultural: State/ University level National level International level

**Dr. T.P. Jose, faculty member was an officer of 35 th National Games and he won an international gold medal and 2 national medals in Lawn Ball.**

5.10 Scholarships and Support

|  |  |  |
| --- | --- | --- |
|  | Number of  students | Amount |
| Financial support from institution | 22 | 31500 |
| Financial support from government | 47 | 599190 |
| Financial support from other sources |  |  |
| Number of students who received International/ National recognitions | 1 |  |

5.11 Student organised / initiatives

Fairs : State/ University level National level International level

1

Exhibition: State/ University level National level International level

**Photo exhibition of Physics related snaps of various facets of nature and human life by faculty Mrs. Neena Thomas**

Food for love programme

5.12 No. of social initiatives undertaken by the students

5.13 Major grievances of students (if any) redressed:

1. Povide more water facility- 24 X 7 pure water supply facility set up

2. Provide additional attendance counters- One more digital attendance counter was established

3. Improve the mike system in the auditorium- State of the art speaker system with mixture installed

4. Provide additional internet browsing opportunities- 11 new internet connection was installed

5. Provide wifi internet- 3 wifi internet connections established

**Criterion – VI**

**6. Governance, Leadership and Management**

6.1 State the Vision and Mission of the institution

**Vision**- Excellence through divine illumination. Our institution stands for enlightenment excellence and empowerment realizing the fatherhood of god and brotherhood of mankind so as to mould a cognitively rich, affectively balanced, morally upright, socially committed and spiritually inspired teachers for the world.

**Mission**- Training professionally competent and socially committed teachers for the world. Development of students through enrichment programmes and research activities .

Social upliftment of educationally backward sessions of the society.

Empowerment of women, conservation of environment and sustainable development. Inculcation of scientific temper through technologically updated knowledge acquisition.

6.2 Does the Institution has a management Information System

Yes.

Bio-metric attention system is available and libsoft is available in library.

6.3 Quality improvement strategies adopted by the institution for each of the following:

6.3.1 Curriculum Development

1. Hosted the curriculum revision programmes of the University for three gatherings.

6.3.2 Teaching and Learning

1. Internal Quality Improvement Talks were held.

2. Training in E-Content development is given to the staff members.

6.3.3 Examination and Evaluation

Systematic evaluation programmes were conducted without any malpractice.

6.3.4 Research and Development

Students are given guidance to develop 600 short studies in connection with academic work. Four faculty members are research guides totally guiding 22 students for the doctoral work.

6.3.5 Library, ICT and physical infrastructure / instrumentation

Internet connectivity is set up in all the classes. Books are added to the library and theses are collected form educationists to help the review of literature.

High quality Water purifier was bought.

6.3.6 Human Resource Management

The teaching and non- teaching faculty are allotted work. The duties are divided among the staff and each one is accountable for his or her area of assignment.

6.3.7 Faculty and Staff recruitment

The government and University norms are strictly followed in the institution

6.3.8 Industry Interaction / Collaboration

Mar Theophilus collaborates with the nearby schools and colleges in identifying personnel for their human resource requirements.

6.3.9 Admission of Students

It is strictly according the government regulations and rules.

6.4 Welfare schemes for

|  |  |
| --- | --- |
| Teaching | Loan Facility in staff welfare sangam |
| Non teaching | Loan Facility in staff welfare sangam |
| Students | Scholarship and financial assistance for deserving studnets |

1137460

6.5 Total corpus fund generated

**✓**

6.6 Whether annual financial audit has been done Yes No

6.7 Whether Academic and Administrative Audit (AAA) has been done?

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| Audit Type | External | | Internal | |
| Yes/No | Agency | Yes/No | Authority |
| Academic | **✓** |  | **✓** |  |
| Administrative |  |  |  |  |

6.8 Does the University/ Autonomous College declares results within 30 days?

**✓**

For UG Programmes Yes No

**✓**

For PG Programmes Yes No

6.9 What efforts are made by the University/ Autonomous College for Examination Reforms?

University restructured the syllabus and improved the evaluation system. Digital content creation and video recording of microteaching sessions are added.

6.10 What efforts are made by the University to promote autonomy in the affiliated/constituent colleges?

Nothing

6.11 Activities and support from the Alumni Association

1. Annual Get together 2. Annual Tour 3. Annual Mid-year gathering 4. Essay Writing Competition for old students 5. Medical Camp

6.12 Activities and support from the Parent – Teacher Association

1. Participation in all important activities of the college, 2. Support in getting resource persons 3. Participation in the Friends of MTTC Group

6.13 Development programmes for support staff

1. Staff family gathering, 2. Staff Tour, 3. Staff Credit and Saving Mechanism, Staff recreation, Staff Retreat

6.14 Initiatives taken by the institution to make the campus eco-friendly

Planting many trees, maintaining the meadow, Better waste management system, Vegetable Garden, avoiding the use of plastic glasses.

**Criterion – VII**

**7. Innovations and Best Practices**

7.1 Innovations introduced during this academic year which have created a positive impact on the

functioning of the institution. Give details.

1. Improved Bio-metric Attendance System.

2. Maintenance of Video Records of the Various Activities of the College for giving advanced type of feedback.

7.2 Provide the Action Taken Report (ATR) based on the plan of action decided upon at the

beginning of the year

1. Improved Water Supply Facility was a suggestion and Water Purifier and 24 X 7 pure water supply facility is set up.

2. Interaction with various Indian and Foreign Universities on Best Practices.

7.3 Give two Best Practices of the institution *(please see the format in the NAAC Self-study Manuals)*

1. Personal Mentoring in the Guardian Angel Programme

2. Creative use of Various Methodologies and High Speed Internet Connection

***\*Provide the details in annexure (annexure need to be numbered as i, ii,iii)***

7.4 Contribution to environmental awareness / protection

The Activities of Eco-club, Planting Trees, Agriculture Garden, Environement Friendly 4 Day Camp, 6 Day Tour, One Day Tour, Academic Visits by Each Optional

**✓**

7.5 Whether environmental audit was conductd? Yes No

7.6 Any other relevant information the institution wishes to add. (for example SWOT Analysis)

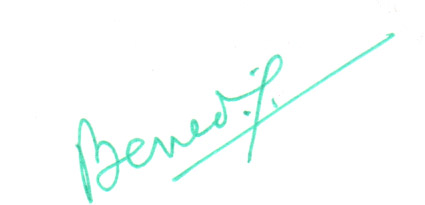
Improved Gu

8. **Plans of institution for next year**

1. Publication of a Book 2. Conducting an international seminar 3. Interaction with Quality Institutions and Groups of International Status 5. Developing a State of the Art Research Room with Furniture 6.

*Name \_Dr. Joju John Name Dr. K. Y .Benedict*





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*Signature of the Coordinator, IQAC Signature of the Chairperson, IQAC*

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**Annexure I**

**Academic Callendar**

|  |  |  |
| --- | --- | --- |
| Date | Event | Celebrity/ Remarks |
| 17-12-2014 | * Inauguration of 59th B Ed batch * Election of PTA executive members | Rev. Fr. Mosg. James Paravila |
| 19-12-2014 | * Christmas celebrations | Rev.Fr. Shaji Maanikulam |
| 31-12-2014 | M Ed. assembly |  |
| 1-1-2015 | New Year celebrations |  |
| 6-1-2015 | Talent hunt programme by M.Ed. dept |  |
| 7-1-2015 | College optional wise assembly started  Assembly –English |  |
| 9-1-2015 | Elon University, USA, demonstration cum interactive session |  |
| 10-1-2015 | Theosa fest |  |
| 12-1-2015 | Talent hunt -english |  |
| 13-1-2015 | Talent hunt -Social Science |  |
| 14-1-2015 | Assembly –Malayalam  Talent hunt –mathematics |  |
| 16-1-2015 | Talent hunt –physical science |  |
| 19-1-2015 | Talent hunt -Malayalam |  |
| 20-1-2015 | Run Kerala Run (National Games)  Talent hunt - natural science |  |
| 21-1-2015 | Assembly –Social Science |  |
| 22-1-2015 | Union formation |  |
| 23-1-2015 | Union oath taking |  |
| 26-1-2015 | Theosa tour |  |
| 30-1-2015 | School Induction Programme started(5 days) |  |
| 6-2-2015 | Holy Mass  One day workshop on B.Ed curriculum revision | Rev.Fr. Shinu  Members from BOS, faculty and subject experts |
| -2-2015 | Flash mob |  |
| -2-2015 | Union inauguration  One day one rupee  Launching of college union blog and official college blog | Rev.Fr. Jiji Thomas, Principal, MIC  Mr John Jacob, Actor |
| 16-2-2015 | Seminar –root of violence | Italian team |
| 18-2-2015  19-2-2015 | Demonstration classes started |  |
| 25-2-2015 | National Science day celebrations- talk on rocket science | Dr. A.K. Ashraf(ISRO) |
| 26-2-2015 | Exhibition- physical science optional on Visual Ethnography Exposure Visit | SCERT and Mass Education Department, Govt of Odisha |
| 4-3-2015 | Exhibition-mathematics on world Math day |  |
| 6-3-2015 | Drawing competition-English |  |
| 10-3-2015 | Womens day celebrations- talk on women empowerment | Dr. Meenakshy Ramachandran, Principal, Christ Nagar college |
| 12-3-2015 | Mock press Competition  SUPW Workshop-fabric painting | Mrs.Usha |
| 16-3-2015 | * Social visit to   St John’s hospital Pirappancode  Snehaveedu, nalanchira  Shalom , vattappara   * creative workshop for drafting two year B.Ed. curriculum |  |
|  |  |  |
| 17-3-2015  18-3-2015 | Art Future 2015- Theoradio |  |
| 25-3-2015 | Water day and Forest day celebrations Green Café- poster presentation competition, poster exhibition and food fest-Natural science |  |
| 26-3-2015 | Personality seminar-social science  Prolife exhibition-AICUF and Jesus youth |  |
| 27-3-2015 | * Farewell meeting of Mrs. Mariyamma, library staff * Personality development class | Jobin S. Kottaram |
| 31-3-2015 | Cultural fest |  |
| 20-4-2015 | Five day e-content workshop | Dr.Senthilnathan  Rev.Fr. P. Susai Manikam  Dr. KarppakaKumaravel |
| 21-4-2015 | Farewell to bursar Rev Fr. Roy George Vayalirakkathu |  |
| 27-4-2015 | Three day national seminar on Transactional Analysis | Dr.Aliyamma, national trainer |
| 5-6-2015 | Environmental day celebrations  Caption competition, ppt on environmental issues- NS, planning form, Eco club |  |
| 12-6-2015 | Sports day |  |
| 15-6-2015 to  19-6-2015 | Model examinations |  |
| 17 -6-2015 | Welcoming new Bursar  Rev. Fr. Thomas kayyalakkal |  |
| 25-6-2015 | Data collection of M.Ed. students started |  |
| 29 -6-2015  to  8-7-2015 | University examinations |  |
| 1-7-2015 | Arrival new B.Ed. batch |  |
| 9-7-2015 | Interreligious prayer |  |
| 14-7-2015 | Life skill training | Mr. Pramod |
| 16-7-2015 | One day national seminar- new Perspectives in education collaboration with AIRIO  Theme presentation | Dr.B.A.Prakash  Dr. Simon Thattil, Dt of commerce, Kariyavattom |
| 22-7-2015  to  25-7-2015 | Community living camp,Rajiv Gandhi Institute of Developmental studies, Neyyardam |  |
| 27-7-2015 | Feed back of the camp |  |
| 28-7-2015 | Guardian Angel Programme |  |
| 30-7-2015 | Timetable and topic collection |  |
| 31-7-2015 | Fresher’s day  Salute to Dr. A.P.J Abdul Kalam |  |
| 5-8-2015 | 40 days teaching practice session started |  |
|  | Current practices under SSA | Mrs. Shyla Bai, kaniyapuram block resource centre |
| 3-9-2015  To  8-9-2015 | Arts fest |  |
| 4-10-2015 | M.Ed. trip to backwaters of Alapuzha |  |
| 9-10-2015 | Dreams and innovations –physical science |  |
| 10-10-2015 | Social visit of first semester students–shalom |  |
| 11-10-2015 | Cultural visit of first semester – kuthiramalika and Rangavilasam palace  One day tour of second semester students- peppara dam and palod botanical garden |  |
|  | Awareness programme on snakes- natural science | Snake Master , Mr Vava suresh |
|  | Essay competition by sathya sai sea organization- need for social ethics and morality |  |
| In the month of october | Each optional went for a field trip as per the requirement of curriculum  English – Varkkala  Malayalam- padmanabhapuram palace  SS, PS and Mathematics- planetarium  NS- palod Botanical garden |  |
| 15-10-2015 | Diamond jubilee celebrations inauguration  Educational Media Prodection Wing inauguration | Dr. Samual Mar Irenios  Mr. A Prabhakaran NAir |
| 16-10-2015 to  21-10-2015 | Diamond jubilee tour- to Hybrabad |  |
| 28-10-2015 | Farewell to M.Ed batch |  |
| 29-10-2015 | Feed back of teaching practice  Sharing of international experiences | Most Rev. Joseph Mar Thomas, former principal , MTTC |
| 30-10-2015 | Mr.& Mrs. Theophilus competition- M.Ed dpt |  |
| 3-11-2015 to  5-11-2015 | MCQ examination – 1st and 2nd semester students |  |
| 4-11-2015 | Group photo  Awareness of anti human trafficking | Mr. Sreejith IPS, IG crime Branch |
| 5-11-2015 | Sparkz -2015  Ezhuthachan Memorial Quiz- Malayalam | Dr. Jancy James |
| 9-11-2015 | Health Fitness camp | Doctors from KIMS |
| 16 -11-2015 to  19-11-2015 | Practical Board examination |  |
| 20-11-2015 | Intercollegiate badminton tournament |  |
| 30-11-2015 | Club closing |  |
| 1-12-2015 | Certificate distribution |  |
| 2-12-2015 | College union closing | Dr. M.A.Siddique, asso prof. Malayalam dept  Mr. Asimsha, Mimicry artist |
| 1 and 2-12-2015 | Two day seminar on applied statistics | Dr E.T. abdul Sathar |
| 3-12-2015 | Farewell to B. ed. students |  |
| 9-12-2015 to 1st Jan | University examination second semester |  |
| 10-12-2015 to 21-12-2015 | University examination first semester |  |
| 22-12-2015 | Christmas celebration | Rev. fr.shandan Charuvil |

|  |  |
| --- | --- |
| 8-1-2015 | Elocution competition – chavara cultural centre- prince of Malayalam optional won the prize |
| 13-2-2015 | Empowering Youth towards Excellence-one day workshop-Peet Memorial training College,Mavelikara |
|  | Dr.K.Y Benedict presented a paper on E learning platform for teacher excellence- international seminar at Emmanual Arasar College of Education, Nattalom, TN |
|  | Dr. maya s – UGC sponsored IQAC seminar cum workshop on Best Practices Curricular reforms and Innovations for Quality Sustenance and Enhancement -Peet Memorial training College,Mavelikara |
| 26-2-2015 | Theo radio |
| 14-7-2015 | Bindu B. Open Defense |

**Annexure II**

**Analysis of the Feedback of students**

**Feedback by Student- Teachers is a regular feature of the college. In every optional laboratories after each section of training process, we organize analysis using 3-2-1 strategy.**

**Annually we conduct Pupil’s Assessment of Teaching faculty and extend on Utilization of Resources at the College. Extract of the observations by the students of the 2014-15 batch are:**

|  |  |
| --- | --- |
| **Appreciation** | **Suggestion for Improvement** |
| * Family Atmosphere and Dedication of Faculties * Organization of Co-curricular activities * Club/ Association activities having social service element * Daily News- Thought- New Word Sessions & College Assembly | * More Hands on Training in ICT and Smart Board usage * Need of books in Library * Dissemination of planning among students * More field exposure as part of curriculum * Literary Fest as part of College Union Activities |

***Alumini***

***Suggestions- Conduct programmes for communicative English and Training in Computer and Content Development***

***Parents***

***Suggestions- Provide more books and internet facility, provide more hostel facility***

***Employers***

***Suggestions- Provide Life skills and soft skills training, Make them more committed***